

EXTERIOR ALTERATION REQUEST
OAK HIGHLANDS/DEER VALLEY HOMEOWNERS ASSOCIATION

100 Winners Circle., Ste. 180 Brentwood, TN 37027

UNIT/PROPERTY OWNER: _____ **PHONE:** _____

ADDRESS: _____

DESCRIPTION OF IMPROVEMENT: _____

COLOR (If applicable): _____

LOCATION* (If applicable): _____

DIMENSIONS (If applicable): _____

CONSTRUCTION MATERIALS (If applicable): _____

***NOTE:** A written plan (drawing, diagram, survey, photograph, etc.) which reasonably demonstrates the location of your planned improvement **MUST** be attached to this application. If you have a document that sets out the plans and/or specifications of your project, please attach a copy of it as well. A color swatch(s) must be provided for exterior color change requests stating where the desired color would be used. (ie. front door, etc.)

I hereby request approval of the above referenced planned improvement.

If approved, I agree to build in accordance with this application and the attached plans and specifications and I agree to maintain any improvements at my expense.

SIGNED _____ **DATE** _____

(The owner/applicant is solely responsible for complying with all building codes and regulations and locating their improvements so as to adhere to all property boundaries. Approval of a plan by the Board or Architectural Committee shall **NOT** be construed as an expression of any opinion as to compliance with any building codes or regulations or the placement of improvements in adherence to property boundaries. Unless otherwise stated in the remarks section below, all improvements must comply with all of the provisions of the Restrictive Covenants. The Board is not responsible for lost or delayed mail with respect to applications.

BELOW IS FOR INTERNAL USE ONLY

Date Received: _____

Date Reviewed: _____

Decision: _____

Remarks: _____

Board/Committee Signatures: _____

Board/Committee Signatures: _____

Board/Committee Signatures: _____